

# EXECUTIVE PLANNING DAY

Saturday 20th February 2021  
12.00pm

SESSION 2  
Sports House - Townsville  
& Via ZOOM

## MINUTES

### Attendees:

SNQ Management Committee - Theresa Manning, Louise Baker, Melissa Wilson, Alan Johnston, Judy Hicks (SNQ Development Officer), Helen Cushing (SNQ Marcoms Officer), Tina Roberts (SNQ TSC rep), Bayley Sleeman (SNQ Captain), Annette Jorgensen (Burdekin), Bindi Cussen (Townsville Brothers), Mark McGrath (Pioneer), Rob Bonser (Collinsville), Giselle Burton (Cannonvale), Cathrine King (Mackay Cyclones), Kevin Barker (Gardens), John Roberts (Gardens), Fiona Montgomerie (Townsville Aqua Jets), Michelle Andrejic (Townsville Tourists)

**Apologies:** Cherry Judge (Townsville Tiger Sharks), Darren Attwood (Whitsunday), Lee Day (MSA)

**Meeting Open:** 12.11pm

### 1. 2020/2021 Technical, Development, Meets

#### 1.1. Technical

- a) Notice of attendance of Technical Officials at a meet earlier than currently done. i.e. week before\_ *Burdekin club item* -
  - Annette Jorgensen advised that in reference to the Ayr meet the Burdekin club had in fact overbooked and printed excessive officials programs that were unnecessary and a financial cost.
  - Alan Johnston advised that the standard practice was /34 weeks prior to a meet for starters & referees but of late it had been 1 week notice with the new “Field of Play” form.

- He advised that he had been experiencing later responses from technical officials and noted that this was an area that needed to be addressed.
  - Earlier notice from out of town officials will be requested going forward.
- b) 3 Timekeepers - return sooner to this would be advantageous - *Pioneer club item* -
- Alan Johnston advised that he had spoken to SQ about this and advised that we are still obligated to be 1.5m apart. As COVID-19 guidelines change then yes Technical will be proactive.
  - Bindi Cussen commented that if the timekeepers were from the same club the added timekeeper per lane should be allowed under our COVID current conditions as this is disadvantaging swimmers with 1 timekeeper.
  - Judy Hicks questioned if timekeepers come under “Field of Play” allowing 2 on a lane. Alan Johnston will go to SQ to get feedback on 2 per lane.
- c) Officials at Meet - should there be a maximum number in attendance -
- Alan Johnston advised that if we were to have the actual required number of officials attend every meet in the region that number would be 24 per meet
  - Judy Hicks asked what would be the ideal number, Alan Johnston responded 14
  - Theresa Manning noted that officials are a necessary must to run a meet but consideration must be given to clubs on a financial basis as clubs should be running their clubs in a business manner and would be budgeting for such expenses so if 14 is the number then that is what the clubs need to know.
- d) Officials catering - is this to be reintroduced -
- Alan Johnston advised that we are now at a point that this can be reintroduced as at NQ Championships in March.

*Action: Theresa Manning moved to action the reintroduction of catering for officials, seconded Melissa Wilson*

## 1.2. Development

- a) Coach Development - Theresa Manning advised the members that the Seminar had been rescheduled due to COVID. The new date is the weekend of 10th & 11th July, things are on track and hopefully we will see the same coach numbers that we were excited to see wanting to attend back in January.
- b) Athlete Development -
- Update - Judy Hicks advised the members that this coming season, keeping with the theme of adding speciality clinics to development that a Distance & Middle Distance Clinic orientated by Barry Prime would be held at Townsville & Mackay, the type would be dependent on Barry Prime.
  - Possible Name Changes to levels - *MSA & Club Captains item* - Theresa Manning advised the members that the Development Committee had been working on squad name changes during the season with the aim to select names that are suitable and relevant to each squad. Theresa Manning advised that Level 1 as it is currently known by the region would emerge as Junior Achievers, Level 2 & 3 are currently still on the table with the Development Committee being discussed. The

announcement of the renaming of the squads would be done at the beginning of coming season via all our social media coverage outlets.

- c) Possible increase in number of activities for lower levels - *SNQ Regional Captains item-*
- Bayley Sleeman asked if more activities could be done for the Level 1 swimmers i.e. bonding, social activities.
  - Judy Hicks commented that this was a good idea for clubs to action at a club level
  - Annette Jorgensen commented that Burdekin Club put on a BBQ lunch after an event and it is always well received and agreed this should be encouraged
  - Helen Cushing recalled the Level 1 meets that were held North, South & West all on the same weekend and would have a sausage sizzle after the meet, Helen Cushing suggested maybe SNQ revisit this meet again. SNQ management will look at the calendar
  - Bindi Cussen agreed with Bayley Sleemans comments going on to say that the region needed to look at activities to keep the swimmers interested. He suggested that maybe something along the lines of a ½ hour clinic on starts & turns before a meet for the lower levels, they are the grass roots swimmers coming up and this would be well received.
  - Rob Bonser agreed with Bindi Cussen's suggestions
  - Giselle Burton suggested running interviews with swimmers in the Level 1 groups because when this was done with the Level 3 swimmers this season it was well received and a left field idea
- a) Club Development – Zoom Meeting/s – Training for: Club Administration, SNQ Policies, items from the floor -
- Theresa Manning advised the members on development for clubs in general SNQ were going to set up ZOOM meetings to go through the processes of club administration and all SNQ Policies to keep all current club committees in the loop and up to speed with all aspects of running a club.

### 1.3. Meets

- Meet Applications close 26/02/2021 Clubs are advised to submit the applications with their preferred date - Judy Hicks went on to explain the reasons around the criteria and the placement of meets throughout the season and why some meets are a feeder to States
- Change of Date to second half of season - *Whitsunday club item* - Whitsunday expressed their interest in changing the date of their meet to move away from previous years dates
- Change of Date to 20-21/11/2021 - *Mackay Swimming Academy item* - MSA expressed their interest in changing the date of their meet to be a feeder to States
- Remain at the start of October - *Pioneer club item* - Pioneer expressed their interest in staying on the same date as previous years.
- Maintain the organised seating plan for all meets in the future - *Pioneer club item* - members in attendance all agreed this was a good idea as it worked well this season giving the clubs the level of comfort prior to a meet where they would be and what was required of them to bring

- Late Entries/Awards/Exhibition status - *Gardens club item*
  - Judy Hicks responded by advising when it comes to nominating for a swim meet some swimmers don't follow the process as the majority of swimmer have done where SNQ have found that after close of nominations on Swim Central they come to clubs requesting late noms be accepted. This causes a number of concerns and issues being -
    - ii) Admin Fees don't get paid by these swimmers where as the swimmers that have done the right thing have paid the fee.
    - iii) SNQ Registrar must go back through the membership data to ensure they are financial because a late nomination is not done through Swim Central and therefore at a club level may be overlooked.
    - iii) All swimmers that have nominated before the closing date are then disadvantaged by the late nomination swimmers.
  - After further discussions by all present members it was decided to update the Late Entry criteria for Meets by removing the "and swimmer will be marked as Exhibition (non competitive, no placings or awards apply)" and also update the condition to add a late fee of \$30 as decided by SNQ that clubs are to adopt.

*Action: Theresa Manning moved to amend the current criteria for late entries for Meets to read - **Late Entries** will be accepted up to the announcement of 'Close of Warm Up' subject to lane availability. A late fee of \$30 as decided by SNQ and adopted by SNQ clubs will apply*

**OR**

*Late Entries will NOT be accepted., seconded John Roberts*

#### 1.4. SNQ Relays

- Coach & Manager Appointments - *Mackay Swimming Academy item* -
- Judy Hicks explained the course of events that led to no coaches on relay day. There are usually 2 coaches appointed for the role each year. This year -

Cam Keith declined

Jenny Rush was not attending States

Lee Day had no MSA relay team on the day as SNQ normally go out to the coaches that will be there on the day

Mark Erickson was as far as SNQ were aware was undergoing back surgery and it wasn't until after short notice that he was on deck

Ken Crittenden was not available as he was looking after the Cannonvale swimmers

Ben Eales was not an SNQ coach so was not approached

This left no SNQ coaches on deck on relay day

Judy Hicks, Theresa Manning and Alan Johnston all received phone calls from Barry Prime and all explained to Barry Prime the oversight this year with Judy Hicks under pressure with family issues and Theresa Manning dealing with high level work issues across 6 shopping centres, all apologised for the incident.

Bindi Cussen pointed out that there was no meeting of coaches, questions were asked the day after the relays.

## 2. Other Business

- 2.1. Members transfer with fees owing - *Gardens club item* - SNQ will approach SQ to see if there is a possibility that a lock box scenario could be set up to stop unfinancial members transferring to another club still owing funds to the current club.
- 2.2. Job descriptions for committee members - *Mackay Swimming Academy item* - The members at the meeting were advised that this topic would be addressed at the upcoming ZOOM club development meeting
- 2.3. Dual in the Pool proposal - SNQ & CQ to have initial discussions in the off season around this event.
- 2.4. AOE - Alan Johnston suggested that training on the AOE system at the ARC in Mackay was needed for the clubs in Mackay. SNQ Management to review the proposal for a succession plan.
- 2.5. DQ code report - Recent meets have shown that coaches are very keen to know the explanation around the DQ and not to just see a DQ against the swimmers name. The explanation would go a long way towards working with the swimmer to address the issue with the stroke.
  - Alan Johnston will put together a report after each meet of each swimmer with the DQ and the Swimming Australia “Swimming Rules” explanation and send this off to the coach
  - Alan Johnston requested that once the SNQ Race Secretary is in receipt of the meet backup that she email the DQ report at the conclusion of each meet to himself so that he can compile the report to send to the coaches.

3. **Next Meeting:** TBA

4. **Meeting Closed:** 2.20pm