

TO: CLUB SECRETARIES & DELEGATES

**Please advise your members of the following notices:**

- Notice of SNQ Annual General Meeting
  - **Sunday 28<sup>TH</sup> May 2023**
  - Bowen Clubhouse, Bowen
  - 10.00am
- Nominations are called for positions on the SNQ Management Committee, Subcommittee and Office Positions and must be received on the attached nomination form by **Friday 28<sup>th</sup> April 2023**
- Call for recommendations for Life Membership to SNQ in writing by **Friday 28<sup>th</sup> April 2023**. (form attached)
- Call for Delegates from each club who will be attending the AGM in writing by **Friday 28<sup>th</sup> April 2023**. (form attached)

**ALL FORMS MUST BE COMPLETED IN FULL. Incomplete nomination forms will be excluded and not returned.**

*Management Committee, Office, Development & Technical Positions*

*(elected)*

**MANAGEMENT COMMITTEE POSITIONS:** *Vice President (3year term)*  
*Treasurer (3year term)*

*(appointed)*

**OFFICE POSITIONS:** *Grants Officer*  
*Mar Coms Officer*  
*Race Secretary (2year term)*  
*Registrar*

*(appointed)*

**DEVELOPMENT POSITIONS** *3 Coach positions available (2year term)*  
*(Current Coaches are eligible for re-election)*

*(appointed)*

**TECHNICAL SUB-COMMITTEE POSITIONS:** *4 Positions available (1year term)*

*(appointed)*

**TECHNICAL MANAGER**  
**CHIEF REFEREE** *Both positions are appointed by*  
*Management on recommendation from first*  
*meeting of TSC after the AGM (1yr)*

**IT IS CRUCIAL WE HAVE ATTENDANCE NUMBERS PRIOR TO THE MEETING**

**PLEASE NOTE:** Any registered member of an affiliated club may attend the SNQ AGM however, only the two (2) Club Delegates have voting rights.

**NOMINATION FORM**

**ELECTED POSITIONS**

**CLOSES: FRIDAY 28<sup>th</sup> April 2023**

The Secretary  
Swimming North Queensland Inc  
P.O. Box 1549  
AITKENVALE 4814

In accordance with the Constitution and Rules of the above Association, I hereby nominate:

Mr/Mrs/Miss \_\_\_\_\_

For the position of  **Vice President** (3year term)  
 **Treasurer** (3year term)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Proposer  
Swimming Club  
Signature

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Seconder  
Swimming Club  
Signature

I hereby accept nomination as above, and, if elected, undertake to discharge the duties attached to the office.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Nominee  
Address  
Swimming Club  
Date  
Signature

OFFICE USE ONLY – Date Received:

## NOMINATION FORM

### APPOINTED POSITIONS

**CLOSES: FRIDAY 28<sup>th</sup> April 2023**

The Secretary  
Swimming North Queensland Inc  
P.O. Box 1549  
AITKENVALE 4814

In accordance with the Constitution and Rules of the above Association, I hereby nominate:

\_\_\_\_\_  
\_\_\_\_\_  
Nominee  
Swimming Club

For the position of

- GRANTS OFFICER
- MAR COMMS OFFICER
- RACE SECRETARY (2 year term)
- REGISTRAR
- TECHNICAL COMMITTEE
- DEVELOPMENT COACH
- DEVELOPMENT ADMIN MANAGER

Nominated by: (optional)

\_\_\_\_\_  
\_\_\_\_\_  
Name  
Swimming Club

Nomination Accepted by:

\_\_\_\_\_  
\_\_\_\_\_  
Nominee  
Swimming Club  
\_\_\_\_\_  
Date  
Signature

Blue Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

**\*\* (REQUIRED FOR ALL POSITIONS) \*\***

Technical Accreditation Level \_\_\_\_\_ (for Technical Sub-Committee Nominees ONLY)

**Nominations can be a self-nomination. A proposer/seconders is not required for appointed positions.**

OFFICE USE ONLY – Date Received:



## **CRITERIA FOR LIFE MEMBERSHIP TO SNQ**

Affiliated Clubs may nominate an individual/s by submitting a written list together with a brief history of the nominee/s.

The following is the criteria for clubs to use when submitting a nomination:

- Has actively served the Region for a minimum of 10 years, not necessarily consecutive, as an administrator, official, coach or volunteer/supporter.
- As a swimmer has competed as a member of the Australian team for a minimum of 3 years. Also has actively been involved at Regional level at clinics and seminars passing on their knowledge and experience in an outstanding manner to other swimmers in the Region.
- Considered to have contributed outstandingly to the development of the sport through their work to swimmers, officials, coaches and administrators e.g.
  - a) actively involved in the development of swimmers especially as a coach, administrator, official or volunteer in the service of the Region in an outstanding manner.
  - b) through their work as a coach have brought their Region state renown and the coach has unselfishly and actively helped in the development of up and coming Regional coaches again in an outstanding manner.
  - c) as an official has unselfishly and actively contributed to the development of new officials through their work as an examiner, mentor and lecturer at Regional level.
  - d) as an administrator has unselfishly and actively helped any Club in their Region to maintain a high level of administration. Has also helped the above development of swimmers, coaches and officials thereby obtaining a high standing of their Region in Queensland.
  - e) As a volunteer/supporter has contributed significantly and beyond measure in their support of the Region.
- All recipients are considered to have enhanced the standing of their Region at State and possibly National levels.
- The Regional Management Committee is of the opinion that the above attributes are above and beyond that which would be expected in the normal function of their duties.
- If there is a history of unlawful serious misdemeanours or offences, the elevation to Regional Life Membership should not take place unless there has been consultation made with Swimming Queensland as conferring such an award could be harmful to the reputation and standing of Swimming Queensland and its Members

**CLUB DELEGATES FOR AGM 2022**

**CLOSES: FRIDAY 28<sup>th</sup> April 2023**

Clubs are requested to provide the following information.

CLUB: \_\_\_\_\_

ATTENDANCE:                      YES                      NO

DELEGATE NAME 1: \_\_\_\_\_

DELEGATE NAME 2: \_\_\_\_\_

Number of other members attending: \_\_\_\_\_

- The AGM Agenda will be available on the SNQ website.
- Each club will have no more than 2 delegates with voting rights
- The Delegates must be registered members of a club to vote.
- Other club members are most welcome to attend.

OFFICE USE ONLY – Date Received: