

Swimming North Queensland – Management committee Meeting

Date: 24 November 2022

Time: 7.37pm

Chair: Theresa Manning

Venue: ZOOM platform

Invitees:

Committee – Theresa Manning (President/Secretary), Melissa Wilson (Vice President), Louise Baker (Treasurer)

Guests – Nil

Observers – Nil

Apologies: Helen Cushing (Technical Chair)

Item No.	Discussion Item	Details	Actions/Outcomes
1.	Meeting Open	7.37pm	
2.	Present/Apologies	<ul style="list-style-type: none"> • As Above 	
3.	Receipt & Adoption of Previous Minutes	Minutes of the previous meeting were tabled, Motion “that the minutes be accepted” Moved Theresa Manning, Seconded Louise Baker	CARRIED
4.	Business Arising	<ul style="list-style-type: none"> • Nil 	
5.	Correspondence	<p>Incoming</p> <ul style="list-style-type: none"> ◆ Email - Hughenden Swimming Club - confirmation the club is starting back up ◆ Email - Isa Heat - requesting a date change to align with regional swimming trials in the west ◆ Email - Audited financials - SNQ clubs - Richmond report received ◆ Email - Audited financials - SNQ clubs - Whitsunday report received ◆ Email - Complaint - swimmer and club conduct <p>Outgoing</p> <ul style="list-style-type: none"> ◆ Email - Hughenden Swimming Club - advising conditions required ◆ Email - Isa Heat - advised will respond once we have confirmation of technical official availability ◆ Email- SNQ Clubs - October newsletter 	
6.	Financial Report	<p>Louise Baker informed the committee of the following:</p> <ul style="list-style-type: none"> • Investment Account: \$75,428.08 (75,428.00 in term deposit) • Working Account \$28,082.51 <p>Louise Baker advised :</p> <ul style="list-style-type: none"> - o/s invoices to be paid <ul style="list-style-type: none"> – Mirani - SNQ issued late invoice - Mackay Regional Council had paid the final payment \$1,800 funds for the Duel in the Pool. - No Accounts to be paid - Clubs have been prompt in paying the invoices for levy and upgrade medals 	

12.	General Business	<p>12.1 – Complaint - Swimmer and club conduct</p> <ul style="list-style-type: none"> - Theresa Manning to email member and advise of the process being - The first instance is to report to the referee of the meet immediately. <p>12.2 - NQ Champs</p> <ul style="list-style-type: none"> - Theresa Manning to send Belgravia an email regarding the response <p>12.3 - Club Meets</p> <ul style="list-style-type: none"> - A footer on emails from SNQ Race Secretary when flyers are being sent out to note : <i>“Please be mindful - We are all volunteers and we expect that all clubs will respect the host club when they are doing up club placements for their meet.”</i> <p>12.4 - SNQ Captains</p> <ul style="list-style-type: none"> - There is currently a lack of limited role considering the expanse of the region and it’s proving not beneficial to the swimmers of the region as a whole. Therefore EOI’s will not be sent out in 2023 <p>12.5 - Executive Planning Day</p> <ul style="list-style-type: none"> - Date set for Saturday 18th February 2023 - Session 1 commence 9am, Session 2 commence 1pm - Theresa Manning to book the conference room at the Sports House - Louise Baker to organise lunch - Zoom invite for members outside 120km radius <p>12.6 - Development Shirts order</p> <ul style="list-style-type: none"> - Theresa Manning & Louise Baker to work out order - Development Caps and Duel in the Pool Caps - Judy orders <p>12.7 - Achievers Squad items</p> <ul style="list-style-type: none"> - Macca’s bottles - surplus - divide by three locations and hand out to Melissa for Richmond, Louise for Townsville and Theresa for Mackay - Nap Sacks - divide by three locations and hand out to Melissa for Richmond, Louise for Townsville and Theresa for Mackay 	
13.	Next Meeting	TBC - Tentative Jan 23	
14.	Meeting Closed	9.20pm	