Swimming North Queensland – Management committee Meeting

Date: 24 November 2022Time: 7.37pmChair: Theresa ManningVenue: ZOOM platform

Invitees:

Committee – Theresa Manning (President/Secretary), Melissa Wilson (Vice President), Louise Baker (Treasurer)

 $\begin{aligned} & \textbf{Guests} - Nil \\ & \textbf{Observers} - Nil \end{aligned}$

Apologies: Helen Cushing (Technical Chair)

Item No.	Discussion Item	Details	Actions/Outcomes
1.	Meeting Open	7.37pm	
2.	Present/Apologies	As Above	
3.	Receipt & Adoption of Previous Minutes	Minutes of the previous meeting were tabled, Motion "that the minutes be accepted" Moved Theresa Manning, Seconded Louise Baker	CARRIED
4.	Business Arising	• Nil	
5.	Correspondence	Incoming	
6.	Financial Report	Louise Baker informed the committee of the following: Investment Account: \$75,428.08 (75,428.00 in term deposit) Working Account \$28,082.51 Louise Baker advised: O/s invoices to be paid Mirani - SNQ issued late invoice Mackay Regional Council had paid the final payment \$1,800 funds for the Duel in the Pool. No Accounts to be paid Clubs have been prompt in paying the invoices for levy and upgrade medals	

		Motion "That the financial report be accepted as true and correct" Moved: Louise Baker Seconded: Melissa Wilson	CARRIED
7.	Registrar Report	Louise Baker advise the committee:	
		As per the tabled report the region has 1,456 members which is up by 2.7% for November. Clubs need to check parents are joinings as per our reminder to the clubs at the last general meeting as this serves as a very useful tool when applying for grants and voting rights.	
		Motion "That the report be accepted as true and correct" Moved: Louise Baker Seconded: Melissa Wilson	CARRIED
8.	Race Secretary Report/Records	Theresa Manning advised the committee: No report to present	
9.	Technical Sub-committee Report	Theresa Manning advised the committee: No report to present	
10.	Athlete & Coach Development Report	Theresa Manning advised of the following activities since the last management meeting: • Achievers Squad Activity - Excellent turnout for the Richmond and Mackay locations. Townsville had ⅔ of the swimmers that responded to attend turn up. - Richmond clinic for 2023 - Start earlier due to the heat. Recommend 8am - 11am and keep the activity in November. • State Relay Team - Teams named and emails sent out to swimmers, coaches and team managers. Motion "That the Athlete & Coach Development update be accepted as true and correct" Moved: Theresa Manning Seconded: Louise Baker	CARRIED
11.	Grants Report	Theresa Manning informed the committee of the following: • Sue Jamieson is currently working on the following: - NQ Champs sponsorship	

12.	General Business	12.1 – Complaint - Swimmer and club conduct
		- Theresa Manning to email member and advise of the process being - The first instance is to report
		to the referee of the meet immediately.
		12.2 - NQ Champs
		- Theresa Manning to send Belgravia an email regarding the response
		12.3 - Club Meets
		- A footer on emails from SNQ Race Secretary when flyers are being sent out to note: "Please be
		mindful - We are all volunteers and we expect that all clubs will respect the host club when they are doing up club placements for their meet."
		12.4 - SNQ Captains
		- There is currently a lack of limited role considering the expanse of the region and it's proving not
		beneficial to the swimmers of the region as a whole. Therefore EOI's will not be sent out in 2023
		12.5 - Executive Planning Day - Date set for Saturday 18th February 2023 - Session 1 commence 9am, Session 2 commence 1pm
		- Theresa Manning to book the conference room at the Sports House
		- Louise Baker to organise lunch
		- Zoom invite for members outside 120km radius
		12.6 - Development Shirts order
		- Theresa Manning & Louise Baker to work out order - Development Caps and Duel in the Pool Caps - Judy orders
		12.7 - Achievers Squad items
		- Macca's bottles - surplus - divide by three locations and hand out to Melissa for Richmond, Louise
		for Townsville and Theresa for Mackay
		- Nap Sacks - divide by three locations and hand out to Melissa for Richmond, Louise for Townsville
10	Nové Mantina	and Theresa for Mackay
13.	Next Meeting	TBC - Tentative Jan 23
14.	Meeting Closed	9.20pm