

PRESIDENT
Theresa Manning
0402 776 299

VICE PRESIDENT
Melissa Wilson

SECRETARY
Theresa Manning

TREASURER
Louise Baker
0439886255

**TECHNICAL SUB
COMMITTEE**
Helen Cushing
Alan Johnston
Tina Roberts
Kevin Barker
Trevor Williams

REGISTRAR
Louise Baker

RACE SECRETARY
Melissa Wilson

**ATHLETE & COACH
DEVELOPMENT**
Theresa Manning
Pat Wright (Coach)
Lee Day (Coach)
Garry Hansoh (Coach)
Chris Hanson (Coach)

LIFE MEMBERS
Pat Wright OAM
Donald Watson-Brown
Phil Cutts
Alan Johnston
Judy Hicks
Lee Day
Theresa Manning
Erin Collis
Louise Baker
Karen Donnell
Luc Sennett
Mark Erickson

Minutes
of the
Annual General Meeting

Via Zoom

On

Sunday 28th May 2023

at

10.00am

ITEM	MINUTES
1.	MEETING OPENED at 10.16am.
2.	ATTENDANCE – Committee – Theresa Manning (President/Secretary), Melissa Wilson (Vice President), Louise Baker (Treasurer), Helen Cushing (Technical) Delegates – Kevin Barker (Gardens), Tina Roberts Z (Gardens), Stuart Ford Z (Charters Towers), Darren Attwood (Whitsunday), Amanda Yuskan (Whitsunday), Giselle Burton (Cannonvale), Huss Helou (Cannonvale), Alan Johnston Z (Richmond), Judy Hicks Z (Ayr)
3.	Observers – Sue Jamieson (Grants Officer), Simon Cushing (Pioneer), Jenny Rush (Collinsville/Scottsville)
4.	** Z - Denotes ZOOM attendee
4.	APOLOGISE – Betha Pattel (Richmond)
5.	MINUTES OF PREVIOUS AGM Motion “ <i>that the previous minutes be accepted</i> ” Moved Theresa Manning; Seconded Amanda Yuskan CARRIED
6.	BUSINESS ARISING FROM PREVIOUS MINUTES – Nil
	REPORTS 6.1 President Presented by Theresa Manning (President) Report tabled. Theresa Manning expanded on her report to make a special mention to Judy Hicks for all her efforts over the many years that she was involved in swimming. Motion “ <i>that the President’s Report be accepted</i> ”. Moved Theresa Manning, seconded Helen Cushing CARRIED 6.2 Treasurer/Auditor Presented by Louise Baker (Treasurer) <ul style="list-style-type: none"> ● Louise Baker advised that the income was not a true reflection of the usual year because it included 2 NQ championships and a NQ Games so that is more income than we would normally receive and accordingly the refund is for the postponed NQ Games. There was increased Technical Official travel numbers because there were more non-Townsville based club people getting interested which is fantastic with more technical officials being available in the region. ● As per the profit and loss the gross profit was \$71,384.61 and the operating expenses were \$63,488.19 which was up by about \$7,000 for the income. ● Apart from the extra income from the extras meets it was a pretty standard year Motion “ <i>that the Audited Financial Report be accepted</i> ” Moved: Louise Baker; seconded: Sue Jamieson CARRIED 6.3 Registrar Presented by Louise Baker (Registrar) Registrar Report tabled Louise Baker noted that Swim Central does not allow come and try swimmers to remain active for the whole season so they drop off after 3 months. It appears life members are not carried forward even though SQ advise that they will roll over automatically for any life members but from a club experience the numbers that appeared on Swim Central were less than what was actual. Parent numbers are entirely dependent on clubs advocating to parents they need to join. Overall numbers are down for a variety of reasons which are out of the regions control ie cost of living has a lot to do with it. numbers had gone down by approximately 80 members / 4.5% year on year. Motion “ <i>that the Registrar’s Report be accepted</i> ”. Moved Lousie Baker, Seconded Melissa Wilson CARRIED

6.4 Athlete & Development

Presented by Theresa Manning (Development Administrator)
 SQ Athlete & Development Report and SNQ Athlete & Development Report tabled. Theresa Manning spoke to the SQ report compiled by Barry Prime and thanked him for his extensive report outlining the time spent in the region.

Darren Attwood noted that during the season Barry Prime did not visit the Whitsunday Club at all but managed to visit other clubs in the region. When questioned about this Darren was told he didn't have time for the small clubs. Theresa Manning advised that she will take this up with Barry Prime as all clubs in the region are entitled to SQ input in development.

Theresa Manning commented on the SNQ report stating it was a full season again this year starting early in July and going through to the relay teams for States.

Motion "*that the Athlete & Development Report be accepted*". Moved Theresa Manning, seconded Helen Cushing **CARRIED**

6.5 Records

SNQ Records Report presented by Theresa Manning (President)

At Judy Hick's request Theresa Manning ran through the report noting 32 records were broken throughout the season and congratulated all swimmers on these achievements .

Motion "that the SNQ Records Report be accepted" Moved: Theresa Manning; Seconded: Melissa Wilson **CARRIED**

6.6 Sub committee – Technical

Presented by Helen Cushing (Chair)
 Technical Sub-Committee Report

Helen Cushing read her report identifying the weather challenges at NQ Champs and thanked all who attended and their professionalism. Helen Cushing also noted the new rule changes and that the updated DQ Codes and rules in due course. A special congratulations was made to Sharon Parkes as Technical Official of the Year.

Motion "*That the Annual Technical Sub-Committee Report be accepted*:". Moved Helen Cushing, seconded Louise Baker. **CARRIED**

6.7 Grants Report

Presented by Sue Jamieson
 SNQ Grants Report tabled

Sue Jamieson advised the members that she had completed a grant to Qantas to send a team to WA in 2024 for the Hancock SC State Championships. The Gambling Grant just completed for communication, equipment, equipment for training programs. Community grant submission has gone through that wasn't successful.

A submission for the Duel in the Pool will be submitted shortly and sponsorship letters have gone out to businesses for Duel in the Pool. Sue Jamieson will also be contacting Channel 7, Channel 9 and ABC North for Duel in the Pool. Sue Jamieson said this year with the date change it should be big because the Qld Track & Field is on the same weekend at the ARC.

Motion "*That the Annual Grant Report be accepted*:". Moved Sue Jamieson, seconded Amada Yuskan. **CARRIED**

ELECTION OF MANAGEMENT COMMITTEE

Theresa Manning declared the following positions vacant - Vice President and Treasurer positions were now open for election.

Candidates

7.

7.1 VICE-PRESIDENT (3 year position)

Melissa Wilson nominated by Sarah Nelson, Seconded Dean Turner **elected**

7.2 TREASURER (3 year position)

Louise Baker nominated by Helen Cushing, Seconded Simon Cushing **elected**

8.

OFFICE POSITIONS

8.1 Registrar -

nomination received by Louise Baker **appointed**

8.2 Race Secretary –

nomination received from Melissa Wuilson **appointed**

8.3 Grants Officer

nomination received from Sue Jamieson **appointed**

8.4 Marketing & Communications Officer

nomination received by Melissa Wilson **appointed**

8.5 Technical Sub Committee –

Nominations received from Trevor Williams, Tina Roberts, Kevin Barker, Alan Johnston **appointed**

8.6 Development Coach -

Nomination from Chris Hanson **appointed**

Nomination from Garry Hanson **appointed**

Nomination from Lee Day **appointed**

Nomination from Pat Wright **appointed**

8.7 Athlete & Development Officer (2 year position)

Nomination from Theresa Manning **appointed**

9.

AUDITOR

Louise Baker advised the members that SNQ were very happy with the professional standard of Leader Group - Cannonvale.

Motion . *“that Leader Group - Cannonvale be retained as the Auditor for the Association”*

Moved Louise Baker, seconded Helen Cushing **CARRIED**

10.

2023/2024 SNQ CALENDAR

Motion *“that the 2023/2024 SNQ Calendar be ratified and accepted as tabled”*.

Moved Theresa Manning,
seconded Darren Carter-Attwood **CARRIED**

11.

SIGNATORIES TO THE BANK ACCOUNT

Adjustment to the signatories at the bank is not required for 2023/2024 as current signatories remain the same.

Motion *“that the President, Theresa Manning and the Treasurer, Louise Baker remain as authorized signatories to the club’s bank accounts and internet banking.*

Suncorp account SWIMMING NTH QLD - BUSINESS STANDARD - 051604333 and Suncorp account N.Q. INVESTMENT - BUSINESS INVESTMENT ACCT - 162369931.

Moved Theresa Manning, seconded Helen Cushing **CARRIED**

12.

AFFILIATION AND MEMBERSHIP FEES –

The 2022/23 Fees and Charges were discussed.

Motion *“that as per the Executive Planning Day 18th February 23 the following fees be adopted for the 2023/2024 season:*

Club Affiliation Fee - \$150

Region Membership Fee - \$12.50

SNQ Development Surcharge - no increase”

Moved Theresa Manning, Seconded Louise Baker **CARRIED**

13.

LIFE MEMBERSHIP

No life memberships approved for this season

14.

Next meeting – 12 months (Sunday 26th May 2024, venue BOWEN, 10am)

Meeting Closed – 10.43am

SNQ President



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Theresa Manning

**** available documents attached ****

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