Swimming North Queensland – Management committee Meeting								
Date: 30th April 2023	Time: 7.32pm	Chair: Theresa Manning	Venue: ZOOM platform					
Invitees: Committee – Theresa Manning (President/Secretary), Melissa Wilson (Vice President), Louise Baker (Treasurer), Helen Cushing (Technical Chair) Guests – Nil Observers – Nil								
Apologies: Nil								

ltem No.	Discussion Item	Details	Actions/Outcomes
1.	Meeting Open	7.32pm	
2.	Present/Apologies	As Above	
3.	Receipt & Adoption of Previous Minutes	Minutes of the previous meeting were tabled, Motion "that the minutes be accepted" Moved Theresa Manning, Seconded Melissa Wilson	CARRIED
4.	Business Arising	• Nil	
5.	Correspondence	Incoming Email - AGM - nomination forms Email - AGM - Delegate forms Outgoing Email - AGM - Acknowledgement of delegate forms Email- AGM - Acknowledgement of Delegate forms 	
6.	Financial Report	 Louise Baker informed the committee of the following: Investment Account: \$75,756.66 (75,428.00 in term deposit) Working Account \$37,116.55 Movement on the working account mainly due to SQ reimbursement for coach conference Louise Baker thanked Leader Group for returning the EOY financials within a week. Increase in the income line this financial year due to NQ Games and NQ Champs. Motion "That the financial report be accepted as true and correct" Moved: Louise Baker 	CARRIED
7.	Registrar Report	Louise Baker informed the committee:	

		As per current status in Swim Central the region has 1,547 members which is down by 4.7% for April. The region shouldn't expect to see any further memberships for this season being the end of the year.Motion "That the report be accepted as true and correct" Moved: Louise BakerSeconded: Melissa Wilson	CARRIED
8.	Race Secretary Report/Records	Nil to report	
9.	Technical Sub-committee Report	Helen Cushing advised the committee being the end of the season there was nothing to report.	
10.	Athlete & Coach Development Report	 Theresa Manning advised of the following activities since the last management meeting: SQ Report Theresa Manning had requested a 22/23 SQ report for the AGM from Barry Prime. Barry Prime had sent through a draft with a final version to be sent within the week Development Data for 2023-2024 Theresa Manning working on the initial invitation to go out to swimmers for next season Motion "That the Athlete & Coach Development update be accepted as true and correct" Seconded: Louise Baker 	CARRIED
11.	Grants Report	Nil to report	

12.	General Business	 12.1 - EPD - review and accept amended policies and forms Motion "That the all SNQ Policies and Procedures that were amended at the 18th February 2023 EPD be accepted as true and correct" Moved: Theresa Manning Seconded: Helen Cushing Theresa Manning to email Helen Cushing all the new updated policies and procedures for the TSC files to be saved to the TSC hard drive 12.2 - AGM - nominations All positions nominated for - no vote process required 12.3 - AGM- Zoom yes/no 120km radius from Bowen yes/no Management agreed a Zoom link would be offered to clubs outside a 300km radius from Bowen 12.4 - AGM - Confirm with Bowen - club house Theresa Manning to confirm with Bowen that the club house is booked in for the AGM 12.5 - AGM - cater ? Management agreed to supply morning tea i.e. tea, coffee and biscuits 12.6 - AGM - Executive Reports to be collected before AGM Presidents Report Registrars Report Race Secretarys Report Technical Report Technical Report Grants Report 	CARRIED
13.	Next Meeting	 Race Secretarys Report Technical Report Athlete & Development Report 	
14.	Meeting Closed	9.05pm	