

Swimming North Queensland – Management committee Meeting

Date: 8th August 2023

Time: 7.37pm

Chair: Theresa Manning

Venue: ZOOM platform

Invitees:

Committee – Theresa Manning (President/Secretary), Melissa Wilson (Vice President), Louise Baker (Treasurer)

Guests – Nil

Observers – Nil

Apologies: Helen Cushing (Technical Chair)

Item No.	Discussion Item	Details	Actions/Outcomes
1.	Meeting Open	7.37pm	
2.	Present/Apologies	<ul style="list-style-type: none"> ● As Above 	
3.	Receipt & Adoption of Previous Minutes	Minutes of the previous meeting were tabled, Motion “that the minutes be accepted” Moved Theresa Manning, Seconded Louise Baker	CARRIED
4.	Business Arising	<ul style="list-style-type: none"> ● Nil 	
5.	Correspondence	<p>Incoming</p> <ul style="list-style-type: none"> ◆ Email - SQ - Open Water Championships - Regional recognition ◆ Email - Sports House Invoice ◆ Email - Gardens - update to position holders ◆ Email - Garry Hanson - correspondence between Garry Hanson and SAL ◆ Email - SQ - SQ AGM - flights for representatives & accommodation ◆ Email - Mackay ARC - booking form for NQ Champs <p>Outgoing</p> <ul style="list-style-type: none"> ◆ Email - Gardens - acknowledgement of updated position holders ◆ Email- Gardens - Coach incident update request ◆ Email - Tsv Aqua Jets - Club colour change approval ◆ Email - SQ - SQ AGM - confirmation of dates for flights, car hire and accommodation ◆ Email - Mackay ARC - completed booking form for NQ Champs 	
6.	Financial Report	<p>Louise Baker informed the committee of the following:</p> <ul style="list-style-type: none"> ● Investment Account: \$77,276.02 (\$77,275.00 in term deposit) ● Working Account \$28,962.72 <p>Outstanding invoices paid - SQ Development levy Duel in the Pool - sponsorships paid - Michaels \$1500 and NQ Custom \$2500</p> <p>Motion “<i>That the financial report be accepted as true and correct</i>”</p>	

		Moved: Louise Baker Seconded: Melissa Wilson	CARRIED
7.	Registrar Report	<p>Louise Baker informed the committee:</p> <p>As per current status in Swim Central the region has 1604 active members.</p> <p>It should be noted that this is not a true reflection of memberships until the end of September</p> <p>Motion <i>“That the report be accepted as true and correct”</i> Moved: Louise Baker Seconded: Melissa Wilson</p>	CARRIED
8.	Race Secretary Report/Records	<p>Melissa Wilson tabled the updated records list for ratification.</p> <p>Motion <i>“That the records report be accepted as true and correct”</i> Moved: Melissa Wilson Seconded: Louise Baker</p>	CARRIED
9.	Technical Sub-committee Report	<p>Theresa Manning advised the committee that correspondence had been sent out today by Alan Johnston to technical officials, race secretaries and race recorders in the region on the DNF to DQ Rule change and the protocols around this that are to take effect this season.</p>	
10.	Athlete & Coach Development Report	<p>Theresa Manning advised of the following activities since the last management meeting:</p> <ul style="list-style-type: none"> ● State & National Development Squad <ul style="list-style-type: none"> - Pool booked - Invites to swimmers and coaches have been sent out. 12 National, 8 State and 6 coaches have replied so far - Catering - Amanda Yuskan has kindly agreed to cater again this year - just need final numbers when EOI's close ● Duel in the Pool <ul style="list-style-type: none"> - An urgent meeting was called on the 3rd July with CQ, Pat Wright & Barry Prime present - CQ advised that at their recent AGM they have a financial limit of \$8,000 - CQ noted that because the event is out of their region sponsorship is hard to source - Pat & Theresa suggested - - Introduce a swimmer levy i.e. \$100 per swimmer for first year - Keep 3 day meet if possible - Introduce event as a bi-annual event to alternate with the coach conference - After the meeting CQ were calling an urgent management meeting within the week to come back to SNQ - Theresa Manning to follow up Chris Hanson again on the sponsor commitment <p>Melissa Wilson moved that SNQ add a \$100.00 non-refundable levy per SNQ swimmer. This is to form part of the initial EOI when the team invites go. Seconded Louise Baker</p> <p>Motion <i>“That the Athlete & Coach Development update be accepted as true and correct”</i> Moved: Theresa Manning Seconded: Melissa Wilson</p>	<p>CARRIED</p> <p>CARRIED</p>

11.	Grants Report	<p>Theresa Manning informed the committee of the following:</p> <ul style="list-style-type: none"> ● Sue Jamieson had a meeting with Mackay Council re Duel in the Pool. ● Email received 8.8.23 - The Invest Mackay Events and Conference Attraction Program Assessment Committee met on 7th August 2023 and assessed SNQ's application and have advised their recommendation is to approve the sponsorship for. \$10,000 ex GST. . The next step is Council for formal endorsement on 23rd August 2023 	
12.	General Business	<p>12.1 – Position Holders List - review and accept amended form and By-Law update with data that is on file. Motion <i>“That the Position Holders list form and By-Law update with the data that is on file be accepted as true and correct”</i> Moved: Theresa Manning Seconded: Melissa Wilson</p> <p>12.2 - Uniform Order update</p> <ul style="list-style-type: none"> - Louise had a meeting with Nick at Struddys and sorted processes out. - Relay shirts are ordered. - Duel in the Pool - shirts need to be ordered within a week or the price goes up - Technical Shirts - no order to be placed at this time. <p>12.3 - Gardens Coach Incident</p> <ul style="list-style-type: none"> - SAL correspondence tabled. After discussions it was decided that management continue to monitor and that SNQ Development Committee continue as is unless the situation changes. <p>12.4 - Whitsunday Club</p> <ul style="list-style-type: none"> - After the Whitsunday club recent AGM the newly appointed committee have taken steps to proactively put a case together as to why the council should consider applying more thought around the tender process to include quality coaching programs and why this is so beneficial to communities. This case will be presented to Council when the club meets with the Mayor in a month's time. - Management discussed the benefits it would have for SNQ to support this initiative and all agreed in supporting Whitsunday with their quest for a healthier community with Theresa Manning as the SNQ representative. 	CARRIED
13.	Next Meeting	TBC	
14.	Meeting Closed	9.16pm	