| Swimming North Queensland – Management committee Meeting | | | | | | | | |
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| Date: 14th September 2023 | Time: 7.36pm | Chair: Theresa Manning | Venue: ZOOM platform | | | | | |
| Invitees: Committee – Theresa Manning (President/Secretary), Melissa Wilson (Vice President), Louise Baker (Treasurer), Helen Cushing (Technical Chair) Guests – Nil Observers – Nil | | | | | | | | |
| Apologies: | | | | | | | | |

| Item No. | Discussion Item | Details | Actions/Outcomes |
|-------------|---|--|------------------|
| 1. | Meeting Open | 7.36pm | |
| 2. | Present/Apologies | As Above | |
| 3. | Receipt & Adoption of Previous Minutes | Minutes of the previous meeting were tabled, Motion "that the minutes be accepted" Moved Theresa Manning, Seconded Melissa Wilson | CARRIED |
| 4. | Business Arising | • Nil | |
| 5. | Correspondence | Incoming Messenger - CQ - confirmation Duel in the Pool acceptance on 2 day meet and swimmer levy Email - Tsv Charters - revised quote for bus for Duel in the Pool Email - Discovery Park - revised quote for accommodation for Duel in the Pool Email - Belgravia - quote for NQ Champs Email - Garry Hanson - correspondence between Garry Hanson and SAL Outgoing Email - Belgravia - revise quote for pool for Duel in the Pool Email - Tsv Charters - revise quote for bus for Duel in the Pool Email - Discovery Park - revise quote for accommodation for Duel in the Pool Email - Pat Wright - costings for NQ Champs pool hire Mackay v Tsv to discuss with Mackay Council | |
| 6. | Financial Report | Louise Baker informed the committee of the following: Investment Account: \$77,276.02 (\$77,275.00 in term deposit) Working Account \$19,990.49 Account of outgoing payments - NQ Medals and Upgrade medals, Duel accommodation, Duel shirts & Development Shirts. Still to be paid once the order is processed is the Technical Shirts. All sponsors paid for this year's Duel in the Pool except for Mackay Regional Council. Waiting on forms from Council for us to complete and submit so that the payment process can commence. | |

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| | | Motion "That the financial report be accepted as true and correct" Moved: Louise Baker Seconded: Helen Cushing | CARRIED |
| 7. | Registrar Report | Louise Baker informed the committee: | |
| | | As per current status in Swim Central the region has 1663 active members. | |
| | | It should be noted that this is not a true reflection of memberships until the end of September | |
| | | Motion "That the report be accepted as true and correct" | |
| | | Moved: Louise Baker Seconded: Melissa Wilson | CARRIED |
| 8. | Race Secretary Report/Records | Melissa Wilson tabled the updated records list for ratification. | |
| | | Motion "That the records report be accepted as true and correct" Moved: Melissa Wilson Seconded: Louise Baker | CARRIED |
| 9. | Technical Sub-committee Report | Helen Cushing advised the committee that being the beginning of the season, the tech committee still had not had their first meeting therefore there was nothing to report. | |
| 10. | Athlete & Coach Development Report | Theresa Manning advised of the following activities since the last management meeting: | |
| | Development Report | State & National Development Squad | |
| | | The feedback from the activity was that it was probably the best ever. All coaches & swimmers that attended benefited greatly. | |
| | | Duel in the Pool The grand has been named and nested. | |
| | | The squad has been named and posted Swimmer information packs have been sent out to swimmers and coaches | |
| | | - Sue Jamieson has sent the media blurbs to the paper and radio | |
| | | - Pool times have been confirmed with the ARC | |
| | | - Room allocation for swimmers, coaches and team managers has been done | |
| | | Motion "That the Athlete & Coach Development update be accepted as true and correct" Moved: Theresa Manning Seconded: Helen Cushing | CARRIED |
| 11. | Grants Report | Theresa Manning informed the committee nothing to report. Sue Jamieson is working on the Duel in the Pool | |
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| 12. | General Business | 12.1 - Uniform Order update Development Shirts ordered Relay shirts are ordered Duel in the Pool - shirts ordered Technical Shirts - to be ordered. 2 people on the list supplied by AJ are not on the officials list. It was decided that the shirts requested for the 2 people in question will not be ordered. 12.2 - Development Coach Theresa Manning advised the committee of the recent course of events that involved Garry Hanson, the development team, Tsv Aqua Jets and Barry Prime. Management decided that the "Code of Conduct" had been breached and actions such as this were not acceptable nor would they be tolerated. Motion "That Garry Hanson is to be removed from the Development Sub-Committee immediately" Moved: Theresa Manning Seconded: Melissa Wilson 12.3 - Duel in the Pool Shirts & Backpacks ordered - Louise to bring to to ARC Caps - Melissa to bring to ARC SAT - Melissa to bring CTAC system First Aid - Louise Printer Pack - Theresa to bring to ARC Program - Helen to print Pens - Helen to supply 12.4 - Time Trial Form Theresa Manning tabled the revised form that was discussed with AJ at the recent Tourist meet. Once approved, the form will be used at all meets. Theresa Manning moved to accept the revised V1.5 form, seconded Helen Cushing | CARRIED |
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| 13. | Next Meeting | TBC | |
| 14. | Meeting Closed | 9.01pm | |