

Swimming North Queensland – Management committee Meeting

Date: 17th November 2023

Time: 7.21pm

Chair: Theresa Manning

Venue: Technical Chair Residence

Invitees:

Committee – Theresa Manning (President/Secretary), Melissa Wilson (Vice President), Louise Baker (Treasurer), Helen Cushing (Technical Chair)

Guests – Nil

Observers – Nil

Apologies: Nil

| Item No. | Discussion Item | Details | Actions/Outcomes |
|----------|--|--|------------------|
| 1. | Meeting Open | 7.21pm | |
| 2. | Present/Apologies | <ul style="list-style-type: none"> • As Above | |
| 3. | Receipt & Adoption of Previous Minutes | Minutes of the previous meeting were tabled, Motion “that the minutes be accepted” Moved Theresa Manning, Seconded Melissa Wilson | CARRIED |
| 4. | Business Arising | <ul style="list-style-type: none"> • Nil | |
| 5. | Correspondence | <p>Incoming</p> <ul style="list-style-type: none"> ◆ Email - Whitsunday Regional Council - Proserpine Pool Condition - pre meet ◆ Email - Tsv Sports House - Storage invoice ◆ Email - Swimming Queensland - Regional Report request for SQ AGM ◆ Email - Lightning Swimming Club - advice of delegates attending GM ◆ Email - Audited financials - SNQ Clubs - Townsville Tourists received ◆ Email - Audited financials - SNQ Clubs - Charters Towers received ◆ Email - Audited financials - SNQ Clubs - Cannonvale Cannons received ◆ Email - Audited financials - SNQ Clubs - Lightning received ◆ Email - Audited financials - SNQ Clubs - Bowen received ◆ Email - Audited financials - SNQ Clubs - Pioneer received ◆ Email - Audited financials - SNQ Clubs - Townsville Tiger Sharks received ◆ Email - Audited financials - SNQ Clubs - Whitsunday received ◆ Email - Swimming Queensland - Request for SNQ invoice for McDonald's Sponsorship <p>Outgoing</p> <ul style="list-style-type: none"> ◆ Email - SNQ Appointed Positions 23/24 season - SNQ Clubs ◆ Email- SQ Membership structure ◆ Email - Grimsey Aquatics - Pool hire for State & National Development Squad activity ◆ Email - Audited Financials - SNQ Clubs ◆ Email - General Meeting Notice - club delegates | |

- Swim Meets - Field of Play & Field of Play Requirements
 - As per discussions with Alan Johnston, Trevor Williams, Melissa Wilson and Theresa Manning both the Policy and Form will be combined on the one Document to simplify.

Motion *“That the Field of Play Policy and Field of Play Requirements amendment be accepted as true and correct”*

Moved: Helen Cushing

Seconded: Melissa Wilson

CARRIED

- Swim Meets - Administration Procedure
 - Remove from the form (insert name in capital letters)
 - Insert - Meet Director, Meet Referee, Official Starter, TO’s in alphabetical order by surname

Motion *“That Swim Meets - Administration Procedure amendments be accepted as true and correct”*

Moved: Helen Cushing

Seconded: Louise Baker

CARRIED

- Swim Meets - Time Trials at Swim Meets - rephrasing of wording in programs
 - Amend to read “Time Trial Application Forms will be issued by the Technical Manager/Referee at the meet. There is no requirement for this form to be included in you Meet Programme”
 - Add “Time Trials are at the sole discretion of the Technical Manager/Meet Referee. NQ Championships are excluded from any Time Trials”

Motion *“That Swim Meets - Time Trials at Swim Meets amendments be accepted as true and correct”*

Moved: Helen Cushing

Seconded: Theresa Manning

CARRIED

12.2 - Grants

- As previously mentioned SNQ have been successful in obtaining \$34,200 from the Community Gambling Fund. With the following breakdown -
- \$6,800 for SNQ Technical Equipment - radios, charging packs etc & updated marshalling boards. Helen Cushing to advise the SNQ TSC of the good news.
- Remainder of funds to be discussed in a grants meeting along with the Grants Officer.

Motion *“That the a special grants meeting be arranged to work through the items listed on the grant”*

Moved: Theresa Manning

Seconded: Helen Cushing

CARRIED

12.3 NQ Champs

- ARC Pool booked
- Medals ordered
- Accommodation to be booked
- Towels - to be ordered
- Volunteer of the year - notice to go out 1st week January 24
- Technical Official of the year - SNQ TSC to decide
- Heats & Finals - reintroduce for 12 & Overs
- Relay Events - Friday Night - pull all relays from Saturday & Sunday for Friday Night
- Organise Podium for NQ Champs

Motion *“That NQ Champs move to Friday night, Saturday & Sunday to incorporate Heats & Finals”*

Moved: Theresa Manning

Seconded: Helen Cushing

CARRIED

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| 13. | Next Meeting | TBC | |
| 14. | Meeting Closed | 9.25pm | |