

Apologies: Nil

Item No.	Discussion Item	Details	Actions/Outcomes
1.	Meeting Open	7.21pm	
2.	Present/Apologies	As Above	
3.	Receipt & Adoption of Previous Minutes	Minutes of the previous meeting were tabled, Motion "that the minutes be accepted" Moved Theresa Manning, Seconded Melissa Wilson	CARRIED
4.	Business Arising	• Nil	
5.	Correspondence	Incoming	

6.	Financial Report	Louise Baker informed the committee of the following:	
		 Investment Account: \$77,276.02 (\$77,275.00 in term deposit) Working Account \$17,865.27 	
		All accounts for this year's Duel in the Pool have been paid. CQ have paid for their portion of expenses.	
		A bit of activity after the monthly reports had been done Funds in - : Community Gambling Grant funds - \$34,200	
		 Mackay Council - 1st Duel payment - \$8,000 Macca's Development funds - \$3,500 	
		Expense out - : Grants Writer fee - \$1,700 Embroidery - towels - \$300	
		Current balance in working account as @ 16/11/23 \$68,735.45	
		Motion "That the SNQ Treasurer set up a separate bank account for Duel in the Pool only" Moved: Melissa Wilson Seconded: Theresa Manning	CARRIED
		Motion "That the financial report be accepted as true and correct" Moved: Theresa Manning Seconded: Helen Cushing	CARRIED
7.	Registrar Report	Louise Baker informed the committee:	
		As per current status in Swim Central the region has 1374 active members.	
		7.8% down but that is a reflection of half of the month.	
		Motion "That the report be accepted as true and correct" Moved: Louise Baker Seconded: Melissa Wilson	CARRIED
8.	Race Secretary Report/Records	Melissa Wilson informed the committee : • Relay Teams had been announced for State Championships	
9.	Technical Sub-committee Report	 Helen Cushing gave an overview on the season to date. Disappointed with the number of TO's @ GBR this year compared to the Richmond Meet The online link is still not being sent out by the SNQ Chief Referee. Melissa Wilson informed the committee that after discussions with Trevor Williams and Alan Johnston at the recent Gardens Meet she advised Alan Johnston that a new Cognito account would be set up just for Technical so he had complete visibility over everything. Congratulations to Kay Barker for achieving Regional Referee accreditation. 	

		 Swim Central - TO's can add their accreditations on but need to upload certifications - online course and practical course both need to be uploaded as you can't do one and not the other Time Trials - Helen Cushing was against the proposed change noting it would disadvantage swimmers and that it has always been her view that each request is at the discretion of the meet referee. The perfect scenario was at GBR - a request for a Time Trial before the meet was received for a 200Fr for a 10yr old. Helen Cushing responded with a no because of the opportunities at Cannonvale and Tourist meets in early 2024 with events on offer. TO's with Life Memberships - The Chief Referee advised all TO's to re-register on Swim Central. Helen Cushing advised the Chief Referee of her club life membership and no renewal was necessary. Melissa Wilson confirmed that the process now is if a member is a life member of Swimming Queensland or a life member of a regional club you don't need to renew. Motion "That the report be accepted as true and correct" Moved: Helen Cushing 	CARRIED
10.	Athlete & Coach Development Report	 State & National Activity was similar to previous years. The state swimmer numbers do not reflect a positive response with ½ of swimmers on the register attending clinics. Achievers Squad activity attendance numbers this year were the highest ever. 238 swimmers registered and 135 prepared to attend the clinic. Duel in the Pool needs to be put back to August, September is not the right time of the year for this event for a number of cross commitments for swimmers. 	
		Motion "That the Athlete & Coach Development update be accepted as true and correct" Moved: Theresa Manning Seconded: Louise Baker	CARRIED
11.	Grants Report	Theresa Manning informed the committee that SNQ was successful in receiving funding from the Community Gambling Grant - \$34,200. The committee will now need to have a special meeting to work through the expenses and order equipment.	
12.	General Business	 Swim Meets - Non Standard Events Mystery Events -	CARRIED

Motion "That the Field of Play Policy & Field of Play Requirements amendment be accepted as true and **CARRIED** correct" Moved: Helen Cushing Seconded: Melissa Wilson • Swim Meets - Field of Play & Field of Play Requirements As per discussions with Alan Johnston, Trevor Williams, Melissa Wilson and Theresa Manning both the Policy and Form will be combined on the one Document to simplify. Motion "That the Field of Play Policy and Field of Play Requirements amendment be accepted as true and **CARRIED** correct" Moved: Helen Cushing Seconded: Melissa Wilson Swim Meets - Administration Procedure Remove from the form (insert name in capital letters) Insert - Meet Director, Meet Referee, Official Starter, TO's in alphabetical order by surname Motion "That Swim Meets - Administration Procedure amendments be accepted as true and correct" **CARRIED** Seconded: Louise Baker Moved: Helen Cushing Swim Meets - Time Trials at Swim Meets - rephrasing of wording in programs Amend to read "Time Trial Application Forms will be issued by the Technical Manager/Referee at the meet. There is no requirement for this form to be included in you Meet Programme" Add "Time Trials are at the sole discretion of the Technical Manager/Meet Referee. NQ Championships are excluded from any Time Trials" **CARRIED** Motion "That Swim Meets - Time Trials at Swim Meets amendments be accepted as true and correct" Moved: Helen Cushing Seconded: Theresa Manning 12.2 - Grants As previously mentioned SNQ have been successful in obtaining \$34,200 from the Community Gambling Fund. With the following breakdown -- \$6,800 for SNQ Technical Equipment - radios, charging packs etc & updated marshalling boards. Helen Cushing to advise the SNQ TSC of the good news. - Remainder of funds to be discussed in a grants meeting along with the Grants Officer. Motion "That the a special grants meeting be arranged to work through the items listed on the grant" **CARRIED** Moved: Theresa Manning Seconded: Helen Cushing 12.3 NQ Champs - ARC Pool booked Medals ordered Accommodation to be booked Towels - to be ordered Volunteer of the year - notice to go out 1st week January 24 Technical Official of the year - SNQ TSC to decide Heats & Finals - reintroduce for 12 & Overs Relay Events - Friday Night - pull all relays from Saturday & Sunday for Friday Night Organise Podium for NQ Champs

		Motion "That NQ Champs move to Friday night, Saturday & Sunday to incorporate Heats & Finals" Moved: Theresa Manning Seconded: Helen Cushing	CARRIED
13.	Next Meeting	TBC	
14.	Meeting Closed	9.25pm	