

Swimming North Queensland – Management committee Meeting

Date: 12th December
2023

Time: 7.21pm

Chair: Theresa Manning

Venue: Technical Chair Residence

Invitees:

Committee – Theresa Manning (President/Secretary), Melissa Wilson (Vice President), Louise Baker (Treasurer), Helen Cushing (Technical Chair)

Guests – Nil

Observers – Nil

Apologies: Nil

Item No.	Discussion Item	Details	Actions/Outcomes
1.	Meeting Open	7.21pm	
2.	Present/Apologies	<ul style="list-style-type: none"> • As Above 	
3.	Receipt & Adoption of Previous Minutes	Minutes of the previous meeting were tabled, Motion “that the minutes be accepted” Moved Theresa Manning, Seconded Melissa Wilson	CARRIED
4.	Business Arising	<ul style="list-style-type: none"> • Nil 	
5.	Correspondence	<p>Incoming</p> <ul style="list-style-type: none"> ◆ Email - Whitsunday Regional Council - Proserpine Pool Condition - pre meet ◆ Email - Tsv Sports House - Storage invoice ◆ Email - Swimming Queensland - Regional Report request for SQ AGM ◆ Email - Lightning Swimming Club - advice of delegates attending GM ◆ Email - Audited financials - SNQ Clubs - Townsville Tourists received ◆ Email - Audited financials - SNQ Clubs - Charters Towers received ◆ Email - Audited financials - SNQ Clubs - Cannonvale Cannons received ◆ Email - Audited financials - SNQ Clubs - Lightning received ◆ Email - Audited financials - SNQ Clubs - Bowen received ◆ Email - Audited financials - SNQ Clubs - Pioneer received ◆ Email - Audited financials - SNQ Clubs - Townsville Tiger Sharks received ◆ Email - Audited financials - SNQ Clubs - Whitsunday received ◆ Email - Swimming Queensland - Request for SNQ invoice for McDonald's Sponsorship <p>Outgoing</p> <ul style="list-style-type: none"> ◆ Email - SNQ Appointed Positions 23/24 season - SNQ Clubs ◆ Email- SQ Membership structure ◆ Email - Grimsey Aquatics - Pool hire for State & National Development Squad activity ◆ Email - Audited Financials - SNQ Clubs ◆ Email - General Meeting Notice - club delegates 	

Motion *“That the Field of Play Policy & Field of Play Requirements amendment be accepted as true and correct”*

Moved: Helen Cushing

Seconded: Melissa Wilson

- Swim Meets - Field of Play & Field of Play Requirements
 - As per discussions with Alan Johnston, Trevor Williams, Melissa Wilson and Theresa Manning both the Policy and Form will be combined on the one Document to simplify.

CARRIED

Motion *“That the Field of Play Policy and Field of Play Requirements amendment be accepted as true and correct”*

Moved: Helen Cushing

Seconded: Melissa Wilson

- Swim Meets - Administration Procedure
 - Remove from the form (insert name in capital letters)
 - Insert - Meet Director, Meet Referee, Official Starter, TO's in alphabetical order by surname

CARRIED

Motion *“That Swim Meets - Administration Procedure amendments be accepted as true and correct”*

Moved: Helen Cushing

Seconded: Louise Baker

- Swim Meets - Time Trials at Swim Meets - rephrasing of wording in programs
 - Amend to read “Time Trial Application Forms will be issued by the Technical Manager/Referee at the meet. There is no requirement for this form to be included in you Meet Programme”
 - Add “Time Trials are at the sole discretion of the Technical Manager/Meet Referee. NQ Championships are excluded from any Time Trials”

CARRIED

Motion *“That Swim Meets - Time Trials at Swim Meets amendments be accepted as true and correct”*

Moved: Helen Cushing

Seconded: Theresa Manning

12.2 - Grants

- As previously mentioned SNQ have been successful in obtaining \$34,200 from the Community Gambling Fund. With the following breakdown -
 - \$6,800 for SNQ Technical Equipment - radios, charging packs etc & updated marshalling boards. Helen Cushing to advise the SNQ TSC of the good news.
 - Remainder of funds to be discussed in a grants meeting along with the Grants Officer.

CARRIED

Motion *“That the a special grants meeting be arranged to work through the items listed on the grant”*

Moved: Theresa Manning

Seconded: Helen Cushing

12.3 NQ Champs

- ARC Pool booked
- Medals ordered
- Accommodation to be booked
- Towels - to be ordered
- Volunteer of the year - notice to go out 1st week January 24
- Technical Official of the year - SNQ TSC to decide
- Heats & Finals - reintroduce for 12 & Overs
- Relay Events - Friday Night - pull all relays from Saturday & Sunday for Friday Night
- Organise Podium for NQ Champs

CARRIED

		Motion <i>“That NQ Champs move to Friday night, Saturday & Sunday to incorporate Heats & Finals”</i> Moved: Theresa Manning Seconded: Helen Cushing	CARRIED
13.	Next Meeting	TBC	
14.	Meeting Closed	9.25pm	